

## Travel & Expense Account Summary

Employee Name                      John Chiang  
Expense Dates                      08/03/11-08/03/11  
Report Name                        August 2011

Request Total    \$      400.00  
Direct Charge Total   -      400.00  
Travel Advances    -      0.00  
Net Due Employee =      0.00

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	August 2011 <i>Sacramento</i>	400.00

NOTE: (d)=Direct Charge

DATE	Wed Aug 3									TOTAL
Commercial Air Fare (d)	400.00									400.00
<b>TOTALS \$</b>	<b>400.00</b>									<b>400.00</b>